



**WF Happy Healthy Holidays- part of the Holiday Activities and Food (HAF)**  
**Programme**  
**Process for Schools**

**1. Purpose:**

The purpose of this briefing is to provide Schools with;

- An overview of the WF Happy Healthy Holidays process
- An overview of the support required from Schools

**2. Background:**

School holidays can be particular pressure points for some families because of increased costs (such as food and childcare) and reduced incomes. For some children that can lead to a holiday experience gap - with children from disadvantaged families less likely to access organised out-of-school activities; more likely to experience 'unhealthy holidays' in terms of nutrition and physical health; and more likely to experience social isolation.

Parents and carers throughout Wakefield may be eligible to benefit from the WF Happy Healthy Holidays programme for children and young people (aged 5-16) over the school summer break. The DfE have provided £1.275m to Wakefield Council to coordinate free holiday provision during 2021, including healthy food and enriching activities, for children who receive income-related free school meals.

The holiday provision will involve: helping young people learn new skills; enriching activities from sport to music, dance, drama, art, cooking and gardening; as well as improving socialisation; helping young people to have fun with friends this summer and importantly the provision of a meal before, during or after the activity/session.

**3. How can Schools support the project?**

We have partnered with Co-Ordinate (a booking app provider) and our booking site will be going live on the **9th July 2021**. You can help support the programme by sending the message (attached in the email), which includes the link to the booking site, to parents or carers of all children within your school who are eligible for income based free school meals on this date.



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Can you please let us know via the [HAFWakefield@wakefield.gov.uk](mailto:HAFWakefield@wakefield.gov.uk) inbox that you have sent out the message and also advise if you have had any issues in doing so as we really want to make sure every eligible child and young person is aware of the Summer programme.

We would also be grateful if you could resend the message before you close for the summer as a reminder to parent and carers.

#### **4. Alternative Process & Support**

If a parent/carer does not have access to the internet, a valid email address, or smart phone please ask the family to contact the provider directly who can book them on the session via the app. (Please see list of HHH providers).

Alternatively, you can contact the HAF team who will be on hand to support. We will need the name of the parent/carer, contact details and which provider they would like to book on with.

Contact us at:  
[HAFWakefield@wakefield.gov.uk](mailto:HAFWakefield@wakefield.gov.uk)

This inbox is checked regularly and any queries will be picked up ASAP.

If your school is happy to support the family to book on the sessions please find the process below.

In order to book children on to an activity:

- Visit the booking site: <https://wakefieldcouncil.coordinate.cloud/>
- Select the chosen activity
- Create an account for the parent/carer, with their consent
- Create a child (or children) within that account
- Select the sessions (dates and times) the child wants to attend and add to basket
- Click the 'Checkout' button when all desired sessions are added to the basket

Once the 'checkout' process is completed, the child will be booked on to that activity.



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