



Girnhill Infant School

Hardwick Road, Featherstone, WF7 5JB

Tel: 01977 702261

Email gh-enquiries@ipmat.co.uk

Headteacher: Mrs J Littlewood

Email: jlittlewood@ipmat.co.uk



21st January 2022

Dear Parents and Carers

Parent Governor Vacancy (1 Vacancy)

I am writing to let you know we have a vacancy for the role of parent governor on our governing board.

The Role of the Governing Board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The Role of a Parent Governor

As a parent governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing board delivers effective governance or a willingness to undertake training to acquire the skills

The governing board invites applications from parents or carers with any skills or background, but we particularly interested in welcoming applications from:

- people who would help us to improve our representation of the community we serve; and/or
- people with experience in leadership in education; and/or
- people who could help support us in the strategic development of the school

Expectations of Governors

All governors are expected to attend regular meetings of the full Board (six per year) and to join one of the Governors' Committees, which meet on a termly basis. Meetings are usually held at 4:30pm on Wednesdays. During the pandemic all Board and Committee meetings are being held virtually via Zoom, but we hope to resume face to face meetings at school once the pandemic is over.

Governors should also be willing to support our vibrant School community by attending School functions and taking part in visits to the School, arranged through the Headteacher, once these resume after the pandemic.

"Where children are at the heart of every decision to inspire brighter futures"

Safeguarding Lead Mrs J Littlewood

Safeguarding Officers Miss L Robinson, Mrs P Hughes & Miss K Crawshaw



How to apply

Any parent or carer with a child at the school is eligible to apply.

If you're interested in applying for the role, please complete the candidate information form (including the Candidate Statement) attached to this letter and return to the School Office by email to gh-enquiries@ipmat.co.uk or post to the School address or hand delivered by your child to the school office by 3:15pm on Friday 28th January 2022.

If there are two or more applicants and a ballot is required your Candidate Statement will be included in the papers which will be circulated to all parents/carers, so that they have something on which to base their decision and cast their vote.

If you have any queries about this process or would like to find out more about the role, please do not hesitate to contact with me. Our Chairman, Janine Ward is also happy to discuss the role with you.

Yours sincerely,



Mrs Jane Littlewood
Headteacher

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Candidate Information Form for Parent Governor

Candidate name:	
Candidate address:	
Name of child/ren at school and year group(s)	
Candidate statement:	<p><i>In this section, outline:</i></p> <ul style="list-style-type: none"><i>• The skills and experience you have that the governing board requires</i><i>• Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor</i><i>• How you plan to contribute to the future work of the board</i>

I confirm that I am a parent or carer of a registered pupil at Girnhill Infant School and I wish to submit my nomination for the election of parent governor.

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the Articles of Association of the IPMAT

Signature:

Date:

Completed candidate forms must be returned to the School Office; scanned copies can be emailed to gh-enquiries@ipmat.co.uk

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